

**Louisiana Association for Institutional Research**  
**Respectfully submitted by:**  
**July 18, 2019 Business Meeting Minutes**

- 1) President Sheila DeRouen convened the meeting at approximately 1:47 pm.
- 2) Dawn Mitchell motioned to accept the minutes from the last business meeting. Rene Cintron moved to correct the financial year begin and end dates on the current financial statement. Ingrid Cook seconded the motion. The minutes from the last business meeting and amended financial statement were accepted.
- 3) Treasurer Greg Ohlenforst presented the financial statement as of June 30, 2019. LAIR has \$4,938.56 in funds as of June 30, 2019.
  - a. Registration funds collected = \$1,985
  - b. AIR Travel Grant Contribution = \$1,000.00
  - c. 2018 Conference expenses = \$781.73
  - d. New LAIR Banner = \$109.99
  - e. Initial Website Setup Fee = \$328.00
  - f. 4 Travel grants \$500/each to 2019 AIR Forum = \$2,000
- 4) Election of new officers:
  - a. Secretary: Laura Wilkins was nominated by Ingrid Cook. Taylor Simon moved to approve the nomination, and it was seconded by Kim Kirkpatrick.
  - b. Treasurer: Taylor Simon was nominated by Kim Kirkpatrick. Wesley LeJeune moved to approve the nomination, and it was seconded by Kim Kirkpatrick.
  - c. Vice President: Dane O'Blanc was nominated by Kay Dougay. Wesley LeJeune moved to approve the nomination, and it was seconded by Kim Kirkpatrick.
- 5) Other business: AIR/SAIR update
  - a. President Sheila DeRouen announced that 4 members were awarded travel grants to the 2019 AIR Forum in Denver. She noted that the new board will hopefully continue to consider offering travel grants based on budget conditions.
- 6) Wesley LeJeune motioned the meeting to adjourn. Kim Kirkpatrick seconded the motion. The meeting adjourned at approximately 2:10 pm.